



# White Cloud Public Schools

Building a Tradition of Excellence

www.whitecloud.net

## NOTICE OF VACANCY

### POSITION: MECHANIC

**POSTING DATE:** February 9, 2024

**DEADLINE:** Until filled

#### QUALIFICATIONS:

Required Education/Certification:

- High school diploma or general education degree (GED) and one to three years related experience and/or training preferred.
- Must have a valid Michigan's driver's license, CDL-Class B preferred with school bus and passenger endorsement or must be able to obtain a CDL Class B with school bus certification within 1 year of hire date.
- Preferred Experience: State or ASE certified preferred with additional certifications in school bus related areas.

#### RESPONSIBILITIES AND DUTIES:

Oversees the maintenance of the district's school buses, support vehicles and various maintenance equipment to assure their safe, effective and efficient operation with no interruptions to the educational and support programs with school bus vehicles safety the primary concern. Other duties include:

- Prepare for annual State Police bus inspections.
- Drivers established school bus routes when required.
- Responds to bus drivers' needs and maintains a positive working relationship with the White Cloud Public Schools students, staff, and community members.
- Maintains a current inventory of supplies, equipment, and tools.
- Promotes high standards of safety and housekeeping methods in work-concentrated areas.
- Participates in continuing educational training for new techniques and job skills requested.
- Ability to supervise drivers when the Director of Transportation is absent.
- Other duties as assigned by the Director of Transportation.

**SALARY RANGE:** Dependent on experience.

**INTERESTED CANDIDATES:** Please forward via email or mail a letter of interest, resume, certifications, and references to the following address: Ed Canning, Superintendent, White Cloud Public Schools, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349. [canning@whitecloud.net](mailto:canning@whitecloud.net)

Equal Opportunity Employer

NONDISCRIMINATION: In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of White Cloud School District that no person shall on the basis of race, color, religion, national origin or ancestry, sex (including sexual orientation or transgender identity), age, disability, height, weight, genetic discrimination, marital status, military status, or any other legally protected category be legally excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, or service or in employment. In accordance with Federal regulations, White Cloud School District has appointed a Title VII, Title IX, Section 504/ADA, and Age Discrimination Coordinator (CO). Any questions, suggestions or complaints should be directed to Ed Canning, White Cloud Public Schools, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349.