



White Cloud Public Schools
Building a Tradition of Excellence
www.whitecloud.net

NOTICE OF VACANCY

POSITION: MAINTENANCE EMPLOYEE

LOCATION: White Cloud Public Schools

POSTING DATE: July 1, 2024

DEADLINE: July 15, 2024

SUMMARY OF BASIC FUNCTIONS & RESPONSIBILITIES:

This is a 30 hour per week position. The hours for this position would be flexible. This position will maintain the assigned District's property in excellent operating condition and provides the necessary ability to keep assigned buildings safe, functional, and secure in accordance with District policies and standards. Responsibilities include performing general maintenance and repair of the buildings, grounds, and equipment. Routine maintenance includes painting, minor electrical repairs, plumbing, carpentry, and heating and ventilation system maintenance. Ability to diagnose and troubleshoot. Work with and maintain relationships and contracted vendors. Custodial duties as needed.

QUALIFICATIONS:

- High school diploma or alternate based high school equivalency.
- Valid Michigan driver's license.
- Common knowledge in building trades (electrical, HVAC, plumbing, or refrigeration), preferred, but not required.
- Prefer maintenance experience.
- Must have knowledge of building construction and repair and the use of hand tools and other construction trade tools.
- Skills necessary for maintaining school buildings in a manner acceptable to the general health and safety standards of school buildings.
- Shall have the necessary knowledge, skills, and experience to complete work in an efficient manner and have the ability to operate, maintain and make adjustments to various types of equipment as needed.
- Must have the ability to meet physical demands of the position.
- Ability to stand or walk for extended periods of time, ability to bend, kneel, stoop and lift or move heavy equipment, noise of machinery.
- Ability to work as a team and follow directions from supervisors.
- Fingerprint background clearance through CHRISS.

SALARY RANGE: Hourly Rate \$20 to \$25 per hour

INTERESTED CANDIDATES: Please forward via email or mail a letter of interest, resume, certifications, and references to the following address: Ed Canning, Superintendent, White Cloud High School, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349. canninge@whitecloud.net

Equal Opportunity Employer

NONDISCRIMINATION: In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of White Cloud School District that no person shall on the basis of race, color, religion, national origin or ancestry, sex (including sexual orientation or transgender identity), age, disability, height, weight, genetic discrimination, marital status, military status, or any other legally protected category be legally excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, or service or in employment. In accordance with Federal regulations, White Cloud School District has appointed a Title VII, Title IX, Section 504/ADA, and Age Discrimination Coordinator (CO). Any questions, suggestions or complaints should be directed to Ed Canning, White Cloud Public Schools, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349.

• 555 East Wilcox Avenue • P.O. Box 1000 • White Cloud, MI 49349
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