



White Cloud Public Schools
Building a Tradition of Excellence
www.whitecloud.net

NOTICE OF VACANCY

SCHOOL GUIDANCE COUNSELOR

LOCATION: Junior High School

POSTING DATE: February 12, 2025

DEADLINE: Until Filled

POSITION SUMMARY

White Cloud Public Schools is seeking an exceptional School Counselor to support and nurture students at the White Cloud Junior High School. The School Counselor reports to the building principal and collaborates with fellow counselors, social workers, school psychologists, teachers, paraprofessionals, parents and most importantly students, to help navigate each student through the ever-changing social, emotional and academic school journey. The School Counselor will align their expertise with their colleagues to create cohesive and systematic approaches that support students using one-on-one counseling, small group interventions and grade level meetings to optimize the growth and development of each student. WCPS is looking for School Counselors who can work as a team; are intrinsically motivated; who have a deep desire to grow professionally, who believe children deserve to learn in an environment with the highest level of cultural competence; who are committed to providing children with boundless opportunities; and who understand that initiative, rigor and grit are essential to be a great leader in the 21st Century.

EMPLOYMENT QUALIFICATIONS

Required Education/Certification

- School Counselor License (SCL)
- Michigan Training Certificate with the School Counselor (NT) endorsement

Preferred Experience

- 1-3 years of experience as a School Counselor.
- Success working with at-risk populations using a variety of strategies to improve student outcomes and building a network of resources.
- Knowledge of Michigan Merit Curriculum and age appropriate National and State Assessments.
- Experience supporting administration with the school master schedule.
- Knowledgeable with implementing Educational Development Plans per MDE requirements.
- A deep understanding of analyzing and using data to support and guide junior high school students.
- Leadership experience in delivering college and career information and supporting staff and students through effective use of technology and other tools.



White Cloud Public Schools

Building a Tradition of Excellence

www.whitecloud.net

GENERAL DUTIES AND RESPONSIBILITIES

- Under the direction of the building principal, support 6-8 grade students with social, emotional and academic support systems aligned with best practices of school counseling.
- Implement a comprehensive school counseling program that is age and grade appropriate, supporting critical developmental stages of junior high school children.
- Build relationships with all students to best guide their academic, social and emotional development.
- Take a proactive approach by monitoring student grades, attendance, behavior referrals and counseling referrals. Strategically guide the whole child with proper interventions and counseling using data collected. Lead the Instructional Management Team.
- Support colleagues and classroom teachers by facilitating meaningful professional development and one-on-one meetings to develop interventions for specific student needs.
- Play an active role in the development of the master schedule each school year. Guide students with class selections based on their EDP and with parent/guardian input.
- Participate in local and county-wide Professional Learning Communities (PLC) for school counselors and ancillary staff.
- Identify and implement support groups to meet the needs of students experiencing trauma and/or crisis.
- Model and facilitate professional conversations as it relates to student behavior and appropriate interactions with peers and adults in the building.
- Develop and maintain partnerships with Newaygo County RESA and our other local districts to maximize support systems and resources for the students and families of WCPS.
- Be an active member in supporting student needs by contributing to the Multi-Tiered Support System model aligned with interventions used by all teachers, counselors, and ancillary staff.
- Support implementation of SEL classroom lessons that are based on character education and meaningful for building a school culture that is inclusive and anti-racist.
- Build and maintain positive partnerships with teachers, ancillary staff, and parents/guardians to maximize student support.
- Participate in professional development opportunities that are aligned with the School Counselor role and the district's mission, vision and goals.
- Be an active member of the school community through Professional Learning Communities, various building and district committee work, the School Improvement Team and other leadership opportunities as presented.
- Engage with student activities outside of the school day that supports the programming and traditions of the building and district.
- Any other duties assigned by the principal.



White Cloud Public Schools

Building a Tradition of Excellence

www.whitecloud.net

ESSENTIAL DUTIES

- Provide a school counselor program that meets the needs of the junior high school caseload.
- Provide school counselor guidance which is consistent with District expectations, and which meets the needs of all students.
- Communicate with students, parents, administrators and other staff members in a professional manner which is consistent with District and school expectations.
- Plan, implement, record data and create reports consistent with District, State and Federal mandates.
- Utilize technology to ensure smooth and timely delivery of services to students, parents, and staff.
- Provide supervision which ensures a safe and nurturing work environment.
- Manage time, equipment, and materials efficiently and maintain a physical and emotional environment that is well-organized, and student centered.
- Integrate technology into counseling practices utilizing a variety of digital platforms and tools to improve student outcomes.

SALARY: Dependent on Experience

INTERESTED CANDIDATES: Please forward via email or mail a letter of interest, resume, certifications, and references to the following address: Asa Wyers, 6-12 Complex Principal, White Cloud Public Schools, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349.
wyersa@whitecloud.net

Equal Opportunity Employer

NONDISCRIMINATION: In compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, and the Americans with Disabilities Act of 1990, it is the policy of White Cloud School District that no person shall on the basis of race, color, religion, national origin or ancestry, sex (including sexual orientation or transgender identity), age, disability, height, weight, genetic discrimination, marital status, military status, or any other legally protected category be legally excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program, activity, or service or in employment. In accordance with Federal regulations, White Cloud School District has appointed a Title VII, Title IX, Section 504/ADA, and Age Discrimination Coordinator (CO). Any questions, suggestions or complaints should be directed to Ed Canning, White Cloud Public Schools, 555 Wilcox Ave., P.O. Box 1000, White Cloud, MI 49349.

· 555 East Wilcox Avenue · P.O. Box 1000 · White Cloud, MI 49349
Phone: 231.689.6591 · Fax: 231.689.3210