

Section 3000 - Fiscal Management

3610 Purchasing Goods and Services

3610

The Superintendent shall be the sole purchasing agent for the District.

Purchasing From District Employees

The Board shall not purchase equipment or supplies from an employee of the District, nor from a member of a household of an employee, nor from any firm in which an employee or member of his/her household holds a 10 percent or greater financial interest.

Purchases through the District

Board members and employees shall not make any purchase through the District for personal use. The name of the District or school, or an employee's position, shall not be used in such manner that discounts or cost preferences are given to such person. Purchasing equipment and supplies by the District for resale to employees is prohibited.

Emergency Purchases

The Superintendent may authorize emergency purchases without using the quotation or bidding process. Such emergencies may arise as a result of an accident or other unforeseen occurrence which could affect the life, health, welfare or safety of the District's students or employees.

Approved: June 13, 2005

LEGAL REF: MCL 15.321-330; 380.1216; 380.1274